

**RSCCD**  
**STUDENT ACTIVITIES/OFFICE OF STUDENT LIFE**  
**& STUDENT BUSINESS OFFICE**

**ACCOUNT REQUEST FORM**

Location: \_\_\_\_\_

DATE \_\_\_\_\_ CLUB/ACCOUNT NAME: \_\_\_\_\_

**ICC Approved Club/Organization. ICC Advisor's Signature:** \_\_\_\_\_

**AUTHORIZED SIGNATURES ON ACCOUNT:**

*\* PLEASE NOTE: AN AUTHORIZED SIGNATURE ON THE ACCOUNT MUST BE AN ADVISOR / APPROVED CLUB OFFICER*

Name	Name	Name
Title	Title	Title
Phone#	Phone#	Phone#
Signature	Signature	Signature

**APPROVED BY:**

\_\_\_\_\_  
(Print or Type Name) Area Dean/Director and/or Dean of Student Affairs

\_\_\_\_\_  
Signature

**Purpose and detailed description of Account:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*STUDENT BUSINESS OFFICE ONLY\*\*\*\*\*

Name of Account \_\_\_\_\_

Account Number Assigned \_\_\_\_\_

Authorized SBO Signature \_\_\_\_\_ Date \_\_\_\_\_